

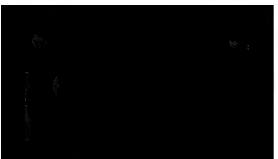
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OFFICE OF SECURITY

STATUS OF OVERT AND SEMI-COVERT CASES

Month of November 19 61

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
1. APPLICANT TYPE									
a. T/O Staff Applicants	695	215	243	5	*47	25	320	29	561
b. Other Full Fld. Inves.	751	443	126	9	25	210	370	-	824
Totals	1446	658	369	14	72	235	690	29	1385
	997	196					340	.	853
	153	127					93	.	187
	Totals	1150					433	.	1040
3. CLASSIFIED PROCUREMENT	586	159	261	1	0	0	262	-	483
4. TECHNICAL CONTACTS	215	39	70	0	0	0	70	-	184
5. ADMIN. SUPPORT	493	129	178	0	0	0	178	-	444
6. MISCELLANEOUS	186	87	65	1	0	0	66	-	207
Totals	1480	414	574	2	0	0	576	-	1318
GRAND TOTALS	4076	1395					1699	29	3743

* Of these cases, 8* were cases presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

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Identification of Other Full Field Investigative Cases Received as
Shown in Table A under Item 1b

Month of November 1961

	Contract Type A -----	44
	Contract Type B -----	6
	Potential Applicant -----	8
	Military Personnel -----	101
	Contractor -----	39
	Re-investigation -----	176
	Deferred Status -----	24
25X1A6a	██████████ -----	11
	Consultant -----	1
	Medical Staff -----	2
	GSA -----	13
FOIAb3b1	██████████ -----	2
	Government Services Employees -----	2
	Employee -----	14
	Total -----	<u>443</u>

TABLE A-1

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RE-INVESTIGATION PROGRAM

STATISTICS FOR THE MONTH OF NOVEMBER 1961

<u>TOTAL FILES REVIEWED DURING MONTH</u>	<u>259</u>
Cases not requiring action at this time	<u>67</u>
Cases selected for reinvestigation	<u>175</u>
Cases being reappraised	<u>17</u>
 <u>CASES UNDER INVESTIGATION AT START OF MONTH</u>	 <u>203</u>
 <u>CASES PLACED UNDER INVESTIGATION DURING MONTH</u>	 <u>176</u>
Total	<u>379</u>
 <u>CASES CLOSED DURING MONTH BY:</u>	
A. Reappraisal	<u>82</u>
B. Adverse security action	<u>0</u>
C. Forwarding suitability information to Operating Official	<u>0</u>
Total	<u>82</u>
 <u>CASES UNDER INVESTIGATION AT END OF MONTH</u>	 <u>297</u>

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TABLE A-2

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EXPLANATION OF CHART #1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total number of Overt & Semi-Covert Cases Received in the Office of Security for security clearance consideration.

The dot-dash line represents the total number of such cases Pending.

These cases include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which

25X1X4 checks are made at the request of [REDACTED]

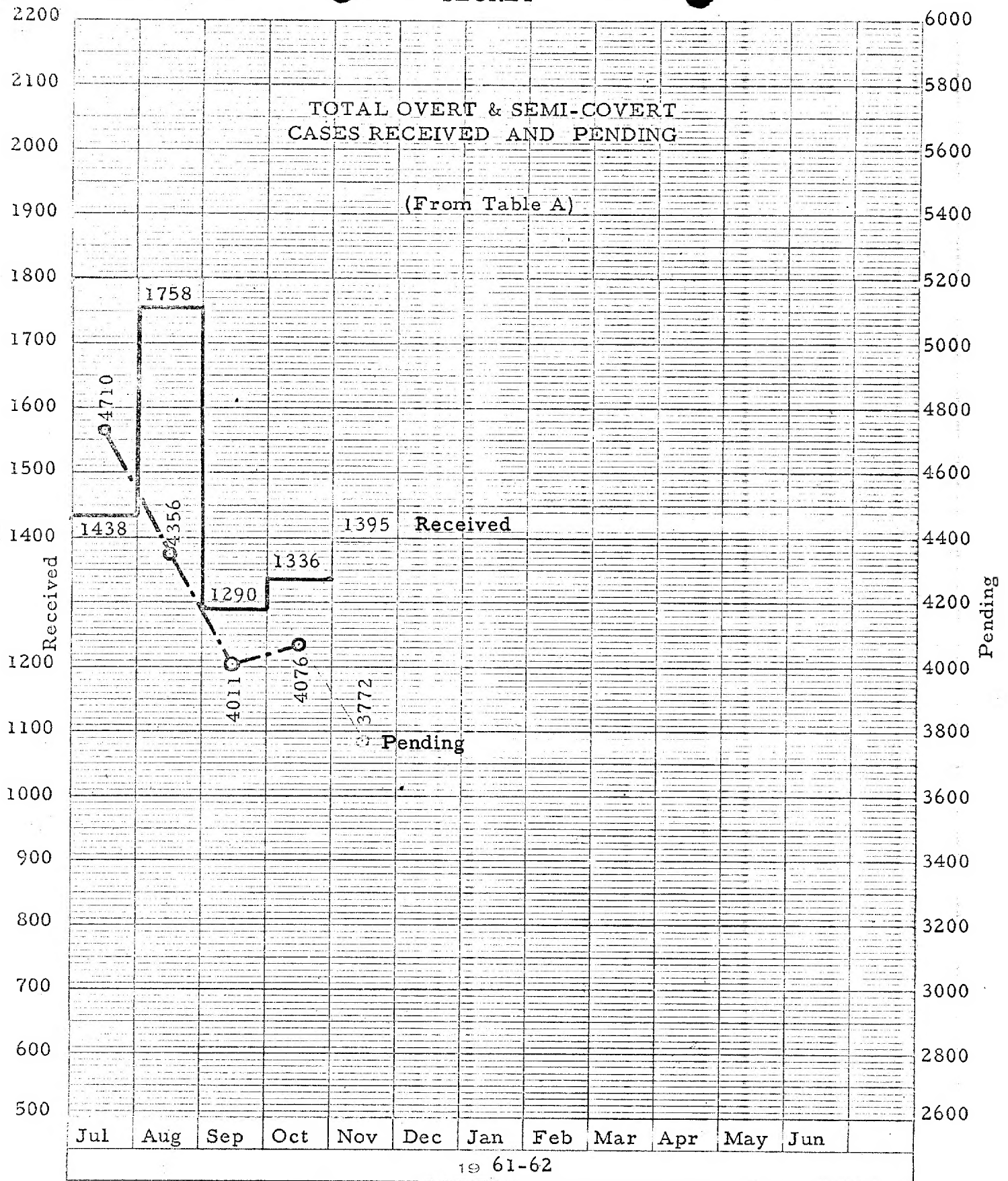
25X1X4 [REDACTED], and those on which checks are made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

All cases received for security consideration are given National Agency Name Checks.

The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8.

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Chart #1

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EXPLANATION OF CHART #2

T/O STAFF APPLICANT CASES

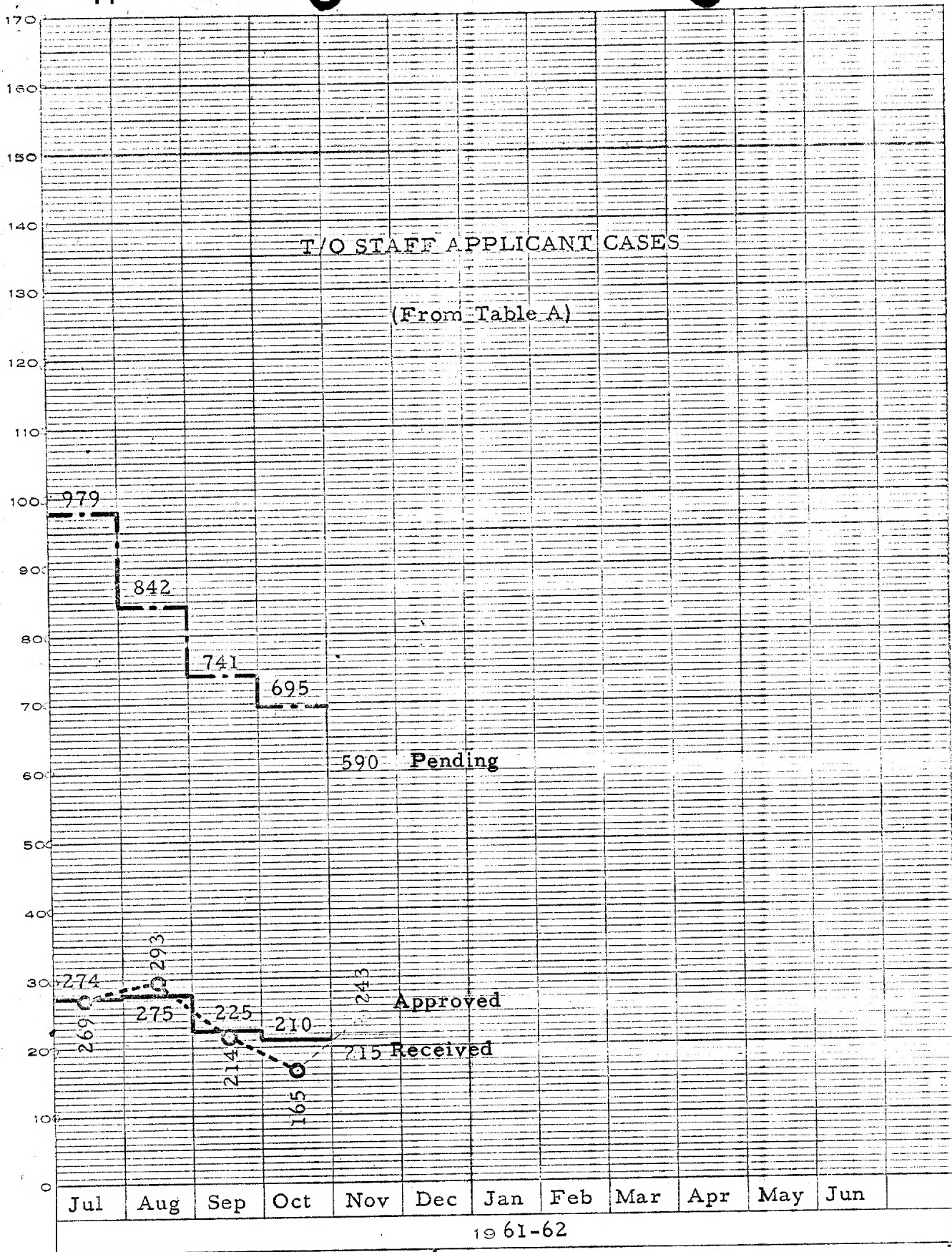
This Chart reflects statistics in Table A.

The solid line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart #1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

The dot-dash line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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Chart #2

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OFFICE OF SECURITY

RECORD OF
MEDICAL-SECURITY-PERSONNEL
REVIEW PANEL ACTIONS

Month of November 1961

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	14	16	30	9	8*	5	22	8
Other	8	1	9	1	1	4	6	3
TOTAL	22	17	39	10	9	9	28	11

* The 8 cases are cancelled in the monthly report under the T/O staff applicants cancelled.

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TABLE B

OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of November 19 61

1. PROCESSING TIME (For <u>237*</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days):	DAYS in INVESTIGATION	DAYS in Research APPRAISAL	TOTAL DAYS
	83	SRD 9 PSD 12	104

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	0
b. 31 to 60 days	8
c. 61 to 90 days	67
d. 91 to 120 days	104
e. 121 to 150 days	36
f. over 150 days	22

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	16	106
	Total 16	106

*This figure does not include 30 cases where clearances were granted without further or immediate investigation which, if included, would give a grand total of 267 cases.

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EXPLANATION OF CHART #3

PROCESSING TIME OF "APPLICANT TYPE" CASES

This Chart reflects statistics in Table C.

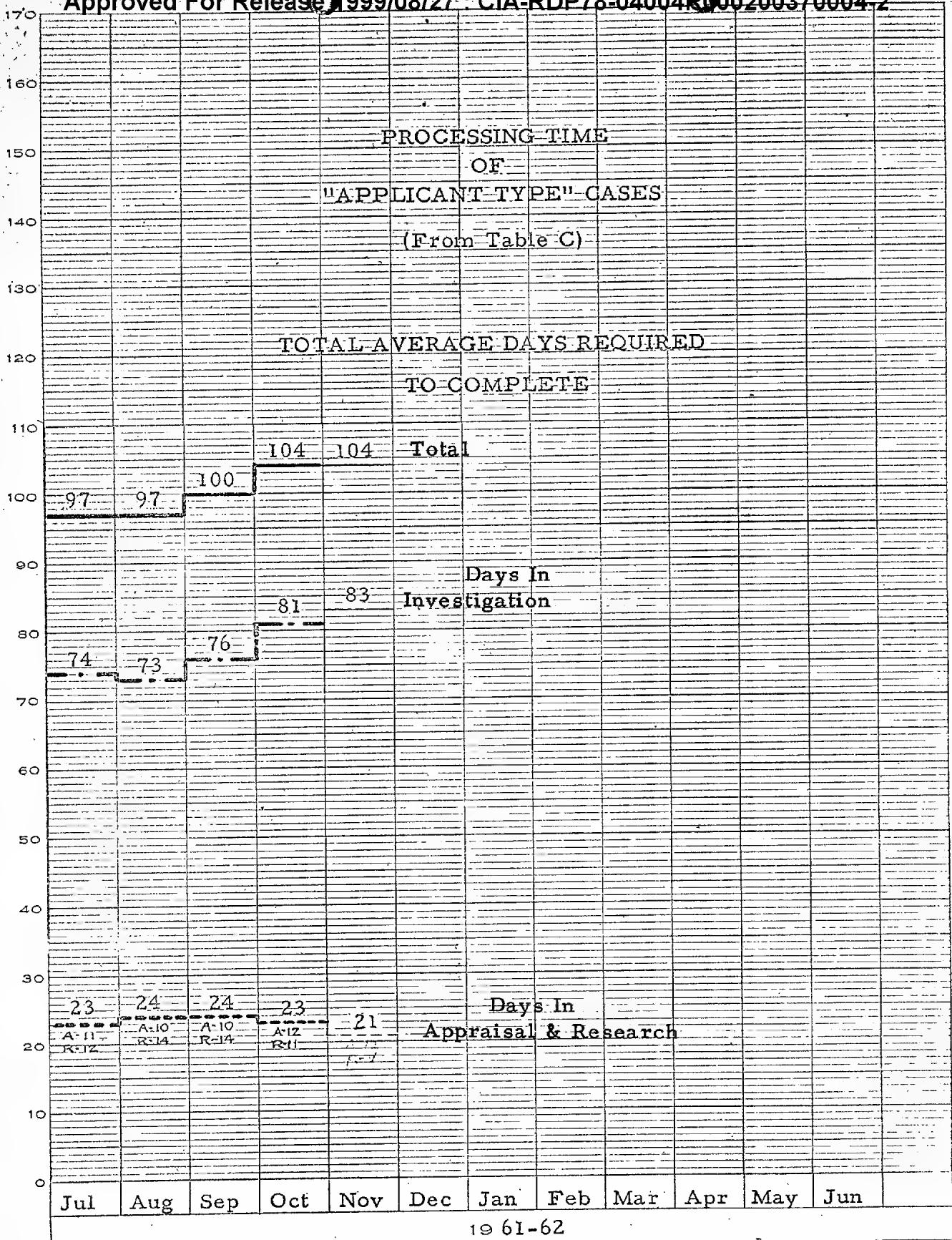
The three graphs as labeled are self-explanatory.

In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration of these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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Chart #3

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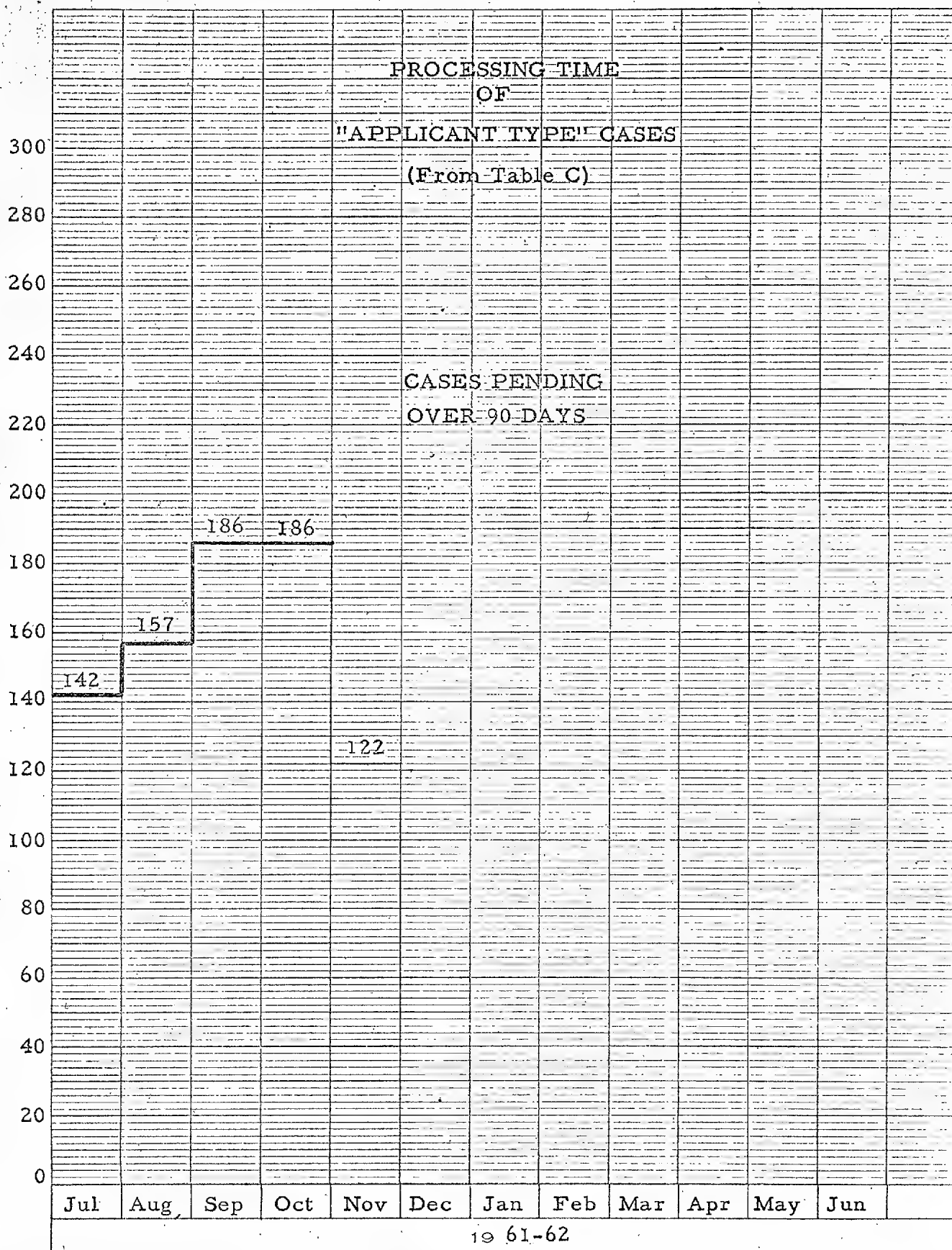
EXPLANATION OF CHART #4

APPLICANT TYPE CASES PENDING OVER 90 DAYS

This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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Chart #4

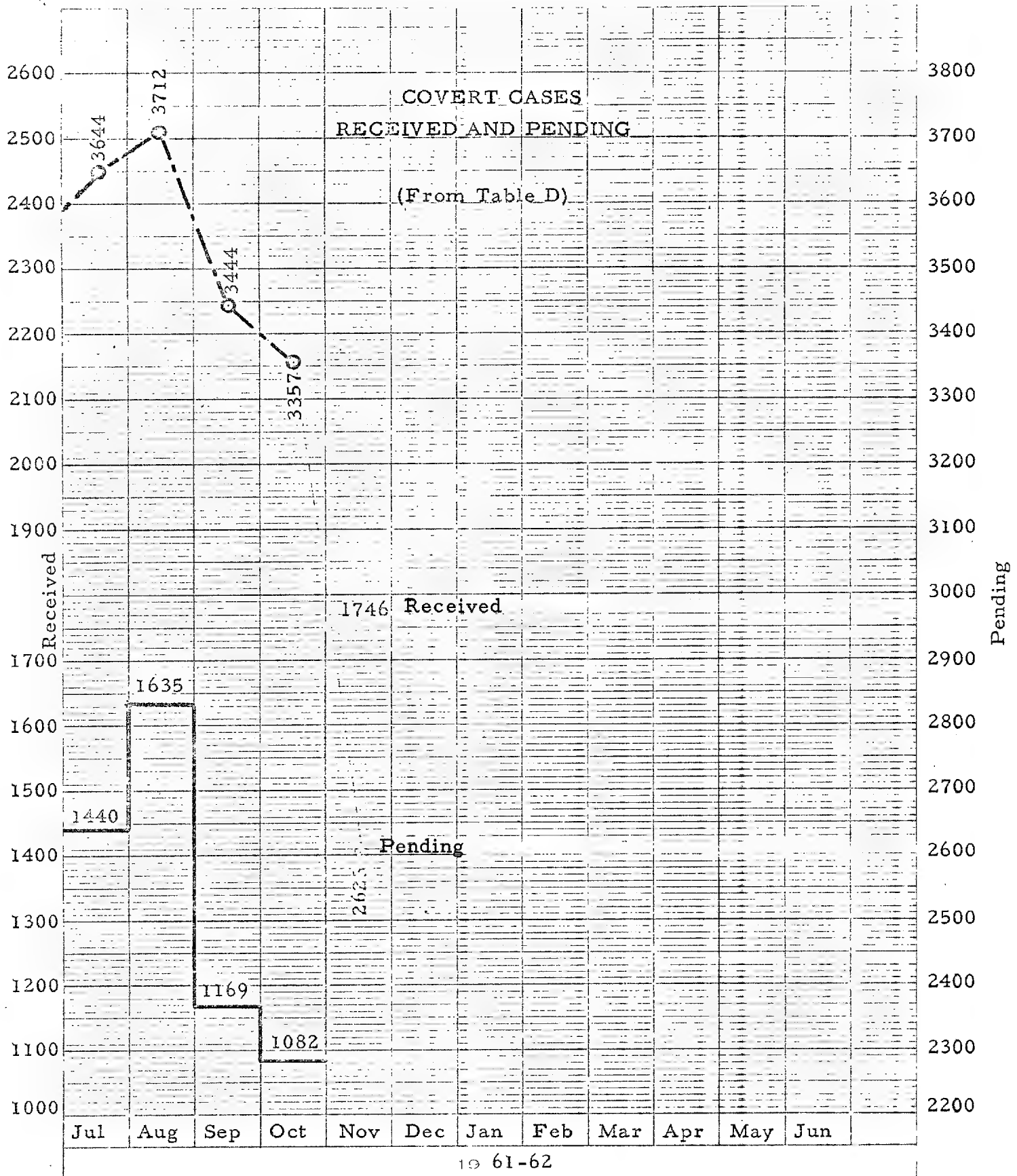
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Chart #5

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OFFICE OF SECURITY
STATUS OF FIELD ACTIONS ON INVESTIGATIVE
CASES

Month of November 1961

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End of Month
Overt and Semi-Covert	1411	553	816	1148
Covert	2352	541	959	1934
TOTAL	3763	1094	1775	3082

TABLE E

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EXPLANATION OF CHART #7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

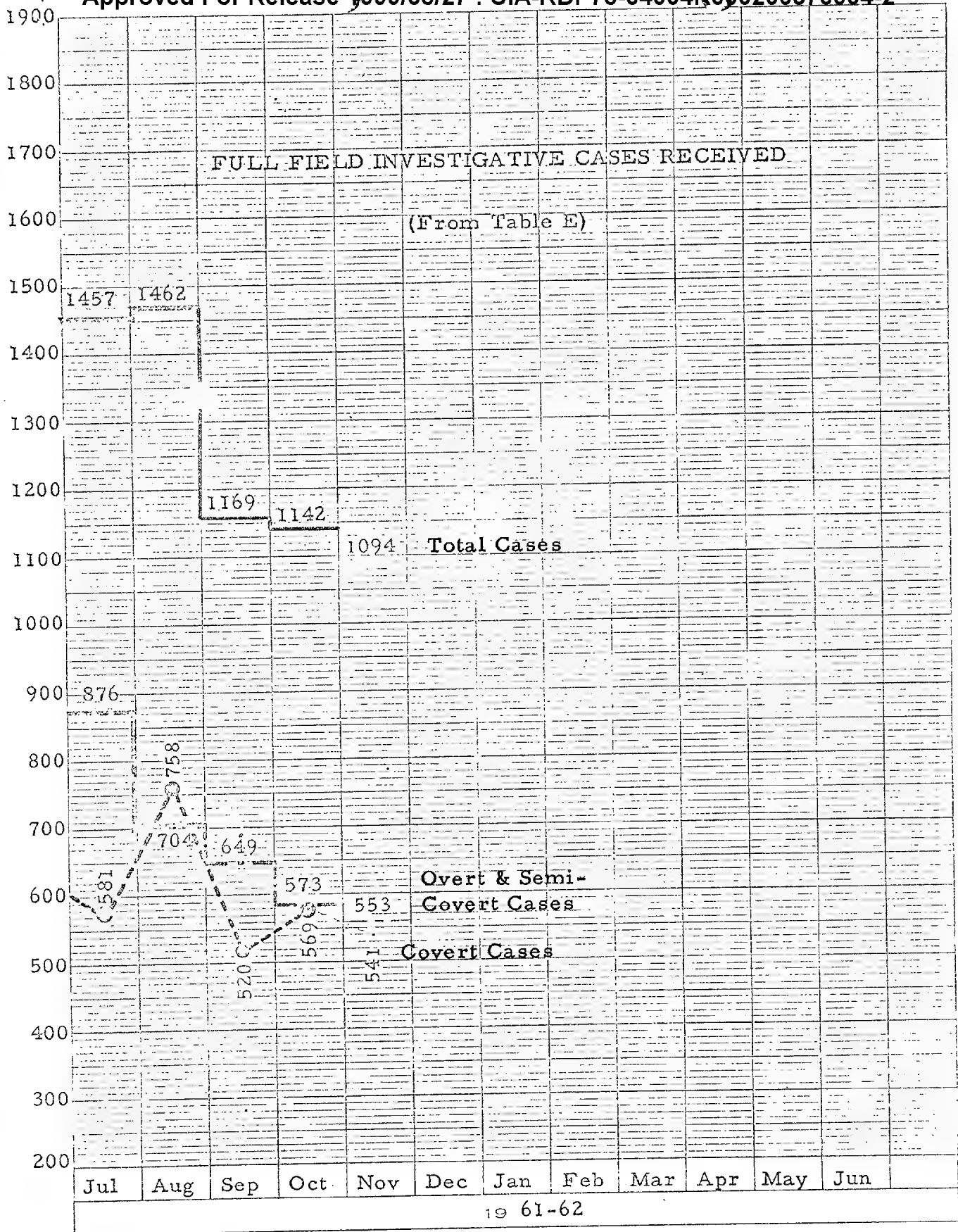
The solid line graph represents the Total number of Overt & Semi-Covert and Covert Cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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Chart #7

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EXPLANATION OF CHART #8

FULL FIELD INVESTIGATIONS PENDING

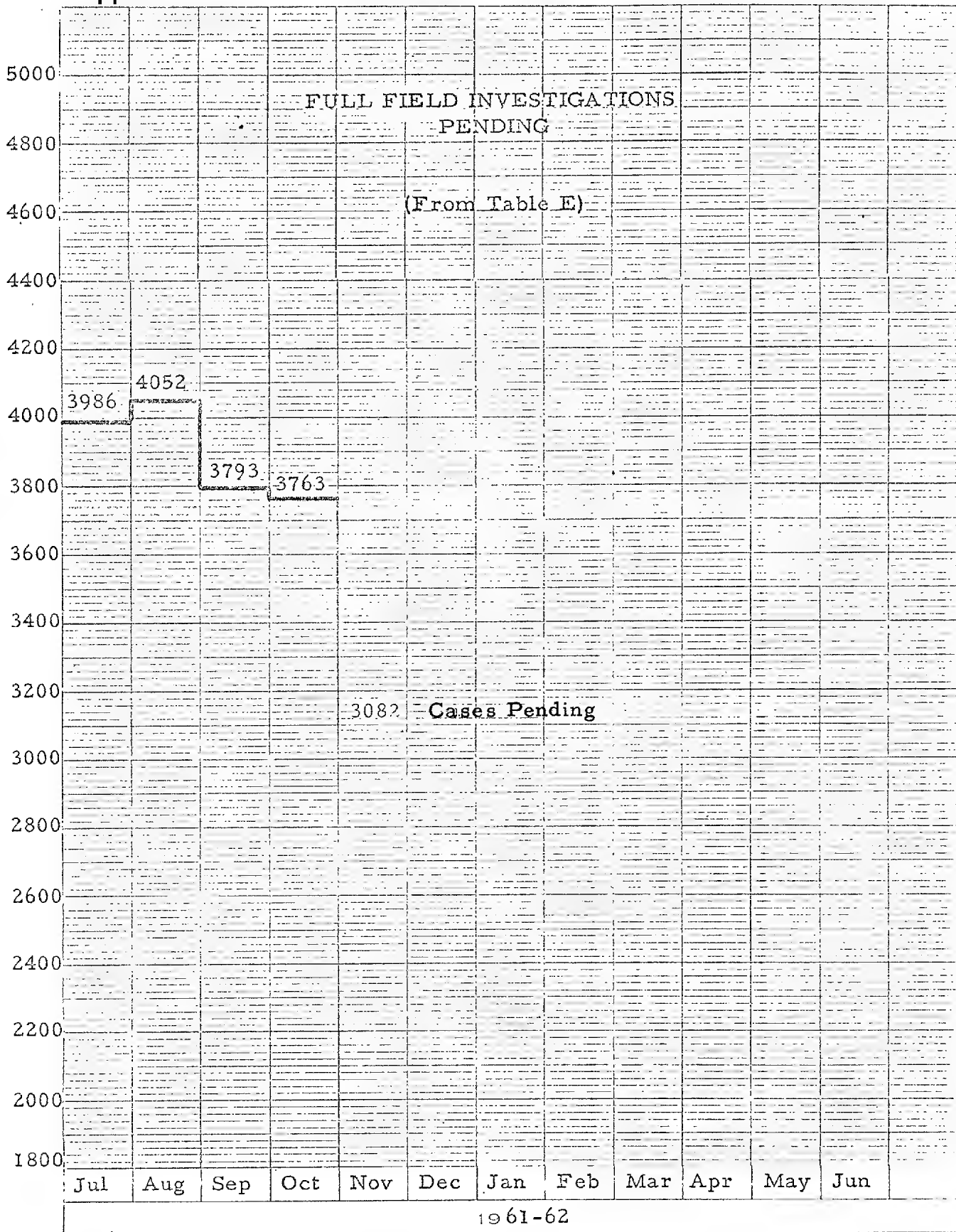
This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field pending Full Field Investigations. It reflects the backlog of investigative cases.

Covert Operational Support cases are not included in these statistics.

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Chart #8

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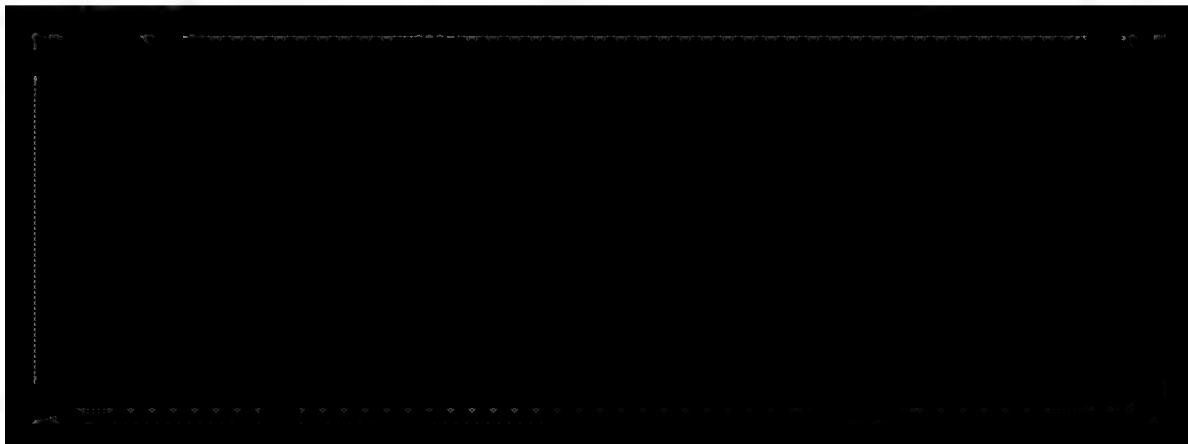
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CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of NOVEMBER 19 61

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		3628
2. Security files reviewed in response to other agency requests (Requests pending over 10 days <u>258</u>)		210
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		284
4. Employees' transfer and reassignment actions reviewed		467
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
	0	95
	0	31
	1	18
	18	927
	3	700

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OFFICE OF SECURITY
PHYSICAL SECURITY DIVISION ACTIVITIES
NOVEMBER 1961

I

Headquarters security violations reported, investigated and charged	<u>48</u>
Overseas security violations reported and charged	<u>23</u>
TOTAL	<u>71</u>
Alleged violations investigated and cleared (Hdqrs. 23 Overseas 1)	<u>24</u>
Foreign physical security surveys completed	<u>0</u>
Domestic physical security surveys completed (5 major 2 minor)	<u>7</u>
Physical Security guidance and support actions rendered at Headquarters for:	
Foreign Stations	<u>21</u>
Domestic Installations	<u>33</u>
Special foreign TDY physical security assignments (Man-days)	<u>0</u>
Special domestic TDY physical security assignments (Man-days)	<u>32</u>
Special security investigations completed	<u>5</u>
Special USIB investigations (Man-hours)	<u>16</u>

TABLE H (Page 3 of 3)

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PHYSICAL SECURITY DIVISION ACTIVITIES - NOVEMBER 1961

II

NSO Night Security Inspections (offices)		<u>2,541</u>
Other Security Matters Handled after hours by NSO's		<u>2,448</u>
Safe Combinations Changed		<u>596</u>
Safes Repaired		<u>590</u>
CIA Identification Processes Performed		<u>84</u>
Regular, Limited, Special and Maintenance Employees (GSA)		
Badges Issued		<u>895</u>
Visitor Passes Issued		<u>9,313</u>
General		
Processed by Receptionists	5,003	
Processed by Guards	<u>1,449</u>	
	TOTAL	6,452
Applicants		644
Forgotten Badges		774
Deliveries		1,443
Armed Escort of Classified Material (Domestic Trips)		<u>5</u>
(Manhours <u>18</u>)		

III

Safety inspections and investigations	<u>37</u>
Safety briefings, meetings and conferences	<u>40</u>

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PHYSICAL SECURITY DIVISION ACTIVITIES - NOVEMBER 1961

New Building Site

Contract Guards on Duty	<u>28</u>
Permanent type photographic badges issued	<u>103</u>
One-Day (non-photographic) badges issued during period	<u>540</u>

TABLE H (Page 3 of 3)

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EXPLANATION OF CHART #11
AGENCY SECURITY VIOLATIONS

This Chart reflects statistics in Table H.

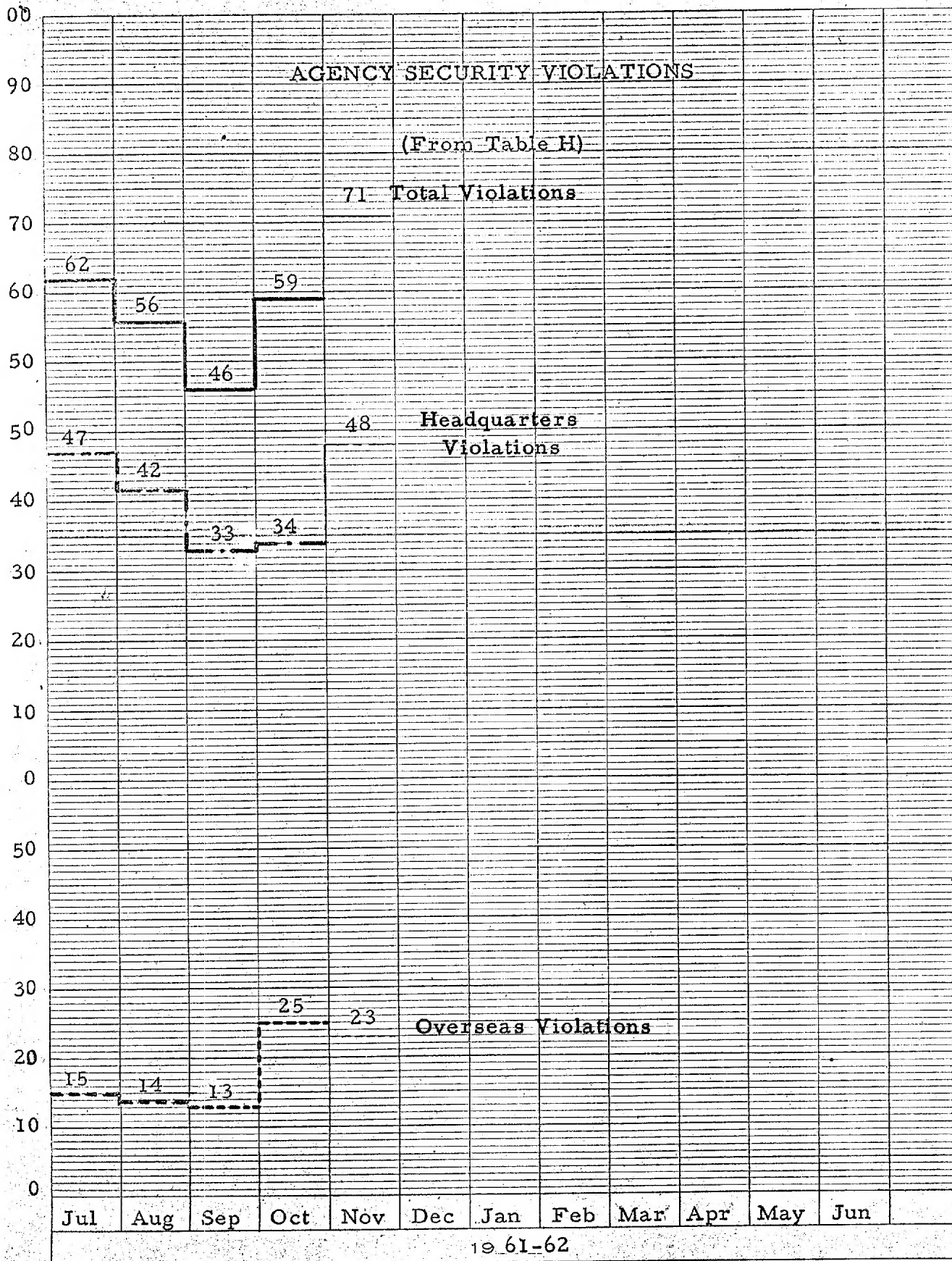
The solid line graph represents the total number of security violations charged in the Agency during the period. It is made up of the following:

Headquarters violations reported, investigated and charged, represented by the dot-dash graph line.

Overseas violations reported to headquarters and charged, represented by the dotted line graph.

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Chart #11

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